a free checklist

Notary Appointment: What to Bring

Most notary delays come down to a missing ID or an unfinished document. Five minutes with this list means your appointment takes minutes, not a second trip.

Every signer

IN PERSON

- [ ] Each person signing must be there, in person, for the notarization.
- [ ] Each signer brings **one photo ID** that is current or was issued within the last 5 years and has an ID number. Florida accepts:
  - A Florida driver license or ID card
  - A U.S. passport, or a foreign passport stamped by U.S. immigration
  - A driver license or ID card from another state, a U.S. territory, Canada or Mexico
  - A U.S. military ID or a VA health ID card
  - An ID card issued by U.S. Citizenship and Immigration Services

  No ID? Florida allows sworn statements from credible witnesses in limited cases. Ask when you book.

Your document

READY, NOT SIGNED

- [ ] **Don't sign it ahead of time.** You'll sign in front of the notary.
- [ ] Make sure it's **complete**: Florida notaries can't notarize a document with blanks.
- [ ] Bring **every page**, not just the signature page.
- [ ] Know which notarization your document asks for, an acknowledgment or a sworn statement. If you're not sure, ask whoever gave you the document.
- [ ] Some documents, like wills and real estate deeds, also need **two witnesses**. Ask when you book.

Good to know

BEFORE YOU BOOK

- [ ] Notarizations are **$10 per notarial act**. Travel is quoted in writing before the appointment.
- [ ] A notary can't give legal advice, choose your document or explain what it means. For that, talk with an attorney.
- [ ] A notary can't notarize for their own spouse, children or parents.
- [ ] Mobile notary and loan signings are **available now**. Remote online notarization ($25 per act) is coming soon.

Sources: Florida Statutes §117.05 and §117.107 (2026), checked October 2026. General information, not legal advice.